

MINUTES OF THE EXECUTIVE BOARD OF MANAGEMENT  
19<sup>th</sup> February 2019 Meeting held at 4 Crown Cres Otara

**Present:**

Jeannie Sibun SCM Chair, Joy McFadyen SCM, Mark Asplin SCM, Keith Melvin MAN, Alison Dallas SCM  
Apologies- Minoos Ghadiali SCM

Prior to start of Meeting Executive moved into Committee at 7.20 p.m. Out of Committee 7.35 p.m

**Minutes of Last Meeting:** as Circulated

Minutes of the 20<sup>th</sup> November meeting signed as a True and Correct Record

**K Melvin/ J McFadyen**

**Errors and Omissions:** nil

**Matters Arising:** nil

**Correspondence:**

- Letter from Manurewa –Counties Champs
- Congratulations Sandra Sutcliffe Selected NZ Official Pacific Games Samoa July 2019
- Congratulations letters –Junior Festival Swimmers
- All Records and Race Record certificates sent
- Letter Thanks sent Lynn Hatton Junior Poolside Manager
- Letter Thanks sent to Susan Yates Poolside Manager DIV 11
- Congratulations Tupou Neiufi –Para World Record

**M Asplin/J Sibun**

**Matters Arising From Correspondence:**

- ❖ Discussed in appropriate areas

**Strategic Plan Focus-**

- ❖ **Counties Performance Areas:**
- ❖ Swimming Camps-
- ❖ **Professional development:**
- ❖ Strategic Plan -2018-2019 Passed
- ❖ **Officials Development-**
- ❖ IOT Forum held 16 Member attended held 11<sup>th</sup> November
- ❖ IOT Forum held 8 members attended held 24<sup>th</sup> November

**A Dallas /J McFadyen**

### **Administration**

If you recall we asked each Club to have 1 Representative to join forces to form a Sub Committee. Unfortunately this did not eventuate. We only received a couple of names from willing Members. So please make note that this request will be made at our AGM once again.

### **VP Swimming & Technical: Technical Panel**

NZ Junior Festival. Thanks to those Officials who officiated over that weekend.  
The next Technical Meeting Date TBA.

Owing to lack of space around Pool Deck at Manurewa it has been decided NOT to hold a March Pass or Theme at Counties Juniors.

Themes will be held at our Anniversary Meet and Counties Age Groups only

- Winter League Dates 2019 set ,pools confirmed
- SCM AGM Date confirmed 16h August 2019
- Co Junior Meet Date confirmed
- Anniversary Carnival Date Confirmed
- Prize giving and St George dates confirmed

Congratulations to all who recently passed their Timekeepers and IOT Assessments plus National IOT Assessment.

### **National Exams -1**

Sarah Menzies **PUK-NAT IOT**

### **Official's Regional exams- 15**

#### **TK**

Cherry Wang HPK  
Elizabeth Waters HPK  
Emer Sargent HPK  
Lai Reynolds HPK  
Rita Green HPK  
Isaac Loh HPK  
Wendy Gibb PPK  
Michelle Hakkenbroeck PPK

#### **IOT**

Kim Hyland-Mills PUK  
Helen Hicks PUK  
Kevin Niederberger PUK  
Michelle Swain PUK  
Haydon Brill PUK  
Tracy Adams PUK  
Natasha Burrett FST

### **K Melvin/J Sibun**

### **Property/Equipment/Catering Officer:**

- ❖ New gazebos purchased and used at Champs 2015
- ❖ New Starting System purchased Automatic/Manual Starter 2016
- ❖ Black and White Printer/copier 2016
- ❖ Acer computer new hard drive 2017
- ❖ Meet manager update 2017
- ❖ Money programme update 2017
- ❖ Geoff and Jeannie's Laptop hard drive replaced 2017.

- ❖ TM8 Purchased 2017
- ❖ Suitcase to house Lap Counters purchased 2018
- ❖ Hard Drives to keep backups 2018
- ❖ Geoff Printer 2018

**M Asplin/K Melvin**

❖ **Sponsorship/ Events/ Trophies Officer**

Joy has recalled all trophies some have been returned –note to be sent out  
To be all returned ASAP

**A Dallas /M Asplin**

**Financial**

As attached

Resolution to apply to Pub Charity for Winter League Pool Rental

Resolution to apply to Four Winds for Junior Meet Pool Rental

**K Melvin/J Sibun**

**Registrar/Records:**

**Registrations #1000 SCM**

Request that the clubs databases get sent in to Sandra and Geoff once a month this is really important  
Athlete Roster is sent to Sandra once a month, thank you to all the clubs that send regularly

Clubs have been sent Club Registration Invoices, the Region has already paid SNZ.

- ❖ Registrations. Our number of Registered Members have dropped it has been noted that a lot of our clubs  
Have not registered club swimmers this season.

- **World Record** - Tupou Neiufi –Para World Record

**Association Records –27**

NZ Junior Festival -21

Commonwealth games –Cook Island team 1

ASA Junior Champs 2

Anniversary -1

Champs -1

Fina World Cup -1

**Race Records -10**

10 Race Records Champs

Certificates have been posted –records are attached

**J Sibun/M Asplin**

**TRANSFERS –15**

**REGIONAL -1**

H Owen –PPK-PUK

**Inter Region Transfers OUT–7**

C Upfold –PUK-Taupo

A Upfold –PUK-Taupo

G Kervin-PUK-St Peters

B Kervin-PUK-St Peters

M Kervin-PUK-St Peters

R Board –PUK-St Pauls

L Bramwell-HPK-Mt Wellington

**Inter Region Transfers IN-7**

J Yun-Kiwi West –HPK  
E Gepiga –Mt Wellington-PPK  
I Doo –Parnell-HPK  
A Doo-Parnell-HPK  
A Eadie-Coast-PPT  
K Steedman- Hillcrest-PUK  
A Jeffcoat –Fairfield-PUK

**K Melvin/J Sibun**

**General Business:**

Papatoetoe Pool Management were concerned re Safety the number of people attending our Meet, Also swimmers were getting changed in the Toilets and not utilizing the Changing Rooms. (Port-a-loos are provided for all attending the Meet to use.) In future we shall order more.

The Age Group Champs were highly successful with many PB's and qualifying times for the NZ Junior Festival and Nationals.

Congratulations to Manurewa on winning the Water Safety Theme. It was wonderful having visiting Teams join us on this day. Tonga has already expressed their interest of attending another one of our Meets.

The Officials did a magnificent job over the 5 Sessions. Also the two Clubs Howick Pakuranga and Pukekohe who were fundraising supplied real tasty food and the prices were reasonable.

The Duty Clubs who provided refreshments to our Officials thank you. Just a reminder though, if your Club is on Duty they must be there to help set up the equipment around the pool and also to

Dismantle and put away. It has been noted that after the end of a Meet this does not always happen.

REQUEST; over the past week Schools have been holding their Swimming Events. On the 6 th March 2019 at the Massey Park Pool commencing at 9.15 a.m. the Primary Schools will be holding their Inter School Meet. If anyone is available to help officiate on this day it would be appreciated.

On the 12 th March at the Manurewa Pools the Secondary Inter School Meet will be held, so any help with officiating on this day would also be appreciated. As further information comes to hand I shall send out.

**Meeting closed 8.30 p.m.**

**Please note change of email contacts.**

**Geoff Sibun, [Geoffsibun@gmail.com](mailto:Geoffsibun@gmail.com)**

**Jeannie Sibun, [Jeanniesibun@gmail.com](mailto:Jeanniesibun@gmail.com)**

**Counties Sandra [countiesmanukauswimming@gmail.com](mailto:countiesmanukauswimming@gmail.com)**

**NEXT MEETING March 2019**

Signed as a True and Correct Record.

..... Date .....